

Climate Sunday - Job Description

JOB TITLE	Climate Sunday Project Coordinator
LOCATION	CTBI, Interchurch House, London

JOB PURPOSE AND OBJECTIVES

Climate Sunday seeks to scale up the action of Christians and Churches in 2020 to address climate change, and prompt sustained action from church communities on climate issues. The project will use the opportunity of UN climate talks (COP26) being held in Glasgow this November to amplify the voice of UK churches, and produce and disseminate worship and prayer resources for a special Climate Sunday service in Autumn 2020.

Climate Sunday will be a common 'catalytic moment' uniting churches in prayer and worship on climate change in 2020. It will act as an opportunity to include churches new to engaging on climate issues, and deepen the involvement of those already active.

The role of Project Coordinator is key to ensuring that Climate Sunday is a success and achieves lasting impact across UK church denominations.

The role will support the objectives of Climate Sunday:

- To deepen Christian understanding of climate change from faith, scientific and social impact perspectives
- To commit churches and individuals to sustained climate action
- To amplify faith voices in support of climate justice campaigns
- To involve thousands of churches across all denominations, including those responding to the climate emergency for the first time.

Climate Sunday is an initiative of the Environmental Issues Network (EIN) of Churches Together in Britain and Ireland (CTBI).

ROLE ACCOUNTABILITIES

1. Work with the steering committee on project design. This will include:
 - 1.1 Liaison with key faith-based partners that are working on practical action, advocacy, and/or prayer initiatives ahead of COP26.
 - 1.2 Development of objectives and means of measuring reach and impact

1.3 Specifying and commissioning the content and design of service materials by partners that are well-suited to a variety of worship settings across the diverse Christian traditions represented in the UK

1.4 Ensuring, in collaboration with partners, materials that encourage and facilitate participants to take sustained action on climate change in their own churches and communities, and in campaigning for national and international change, beyond 2020.

1.4 Development of Climate Sunday branding

2. Promotion of Climate Sunday among our key constituencies:

2.1 Developing a relationship with key officers in churches and Christian agencies and also communications and press personnel in order to ensure that Climate Sunday is at the forefront of Christian communications in 2020

2.2 Development of a Climate Sunday website and social media tools and monitoring and evaluation of reach and impact

2.3 Drafting press releases and working directly with the media as required

2.4 Coordinate with and promote wider Christian climate campaigns and church greening schemes such as Eco Church, Live Simply and Eco Congregation as means of Churches taking sustained climate action

3. Organisation of one or more key Climate Sunday flagship events, eg a climate-themed 'Songs of Praise' broadcast, designed to provide a focus and act as an inspiration to local congregations:

3.1 Develop the concept of one or more high profile events

3.2 Liaise with church leaders to ensure representation and support for an event and statements that might be made alongside the event

4. Reporting regularly to the steering group and ensuring accountability to project funders.

5. Any other duties, as appropriate to deliver a dynamic and fluid programme of work under the direction of the Project Steering group.

Person Specification

	Essential	Desirable	Assessment Method
Education and Training			

Degree level qualification or equivalent	X		Q
Proven Abilities, Knowledge and Skills			
At least 3 years of work in campaign project management, ideally in a Christian context	X		A, I
Experience of effective written and spoken communication for a variety of audiences and at a high level	X		A, I
Experience of engaging with and influencing church leaders, and other decision-makers	X		A, W
Experience of preparing communications for local church audiences	X		A, I
Experience of team and coalition working including building positive relationships inside and outside the organisation	X		A, W
Ability to think, plan and implement strategically, including analysing the external environment, and offer advice bases on this		x	A, I
Ability to plan and implement effectively	X		A, I
Able to relate effectively to people at all levels in the life of the church	X		A, I
Experience of working in climate campaigning and/or climate activism		x	
Skilled and practiced public speaker, with a variety of presentational styles		x	A+I
Experience of working with the media	x		A+I
Ability to help the Church to reflect theologically on current issues		x	A+I
Experience of working ecumenically and with people of other faiths		x	A+I
Self-starter, able to develop projects and take them forward to completion with minimal supervision	x		A+I
Ability to use Microsoft Office and social media tools	x		A+I
Ability to participate in and contribute to acts of worship	x		A+I
Demonstrate awareness of, and sensitivity to, issues of equality, diversity and inclusion	x		A+I
Personal Qualities			
Ability to identify with the value basis of Churches and other project partners	x		A+I
Committed to working ecumenically and in wider partnerships	x		A+I
Able to work some irregular hours, including overnight and weekends. Willing to travel away from home as required.	x		A+I
Member in good standing of a church congregation		X	A+I

Method of Assessment: A – Application Form; I – Interview; W – Written exercise; P – Presentation; Q – Proof of qualification (certificates or transcripts)

(We reserve the right to assess any other aspects of the role in a format not previously described)

For further information, please email jeanleston@gmail.com.